



Specified Professions Professional Liability Product

EMPLOYMENT AGENCY SUPPLEMENT

1. Name of applicant:
2. Receipts:
a. Percentage of receipts generated by:
Retained permanent placements/Executive search services
Contingency permanent placements/Executive search services
Temporary placements
Employee leasing/Professional employer organization
Other (please specify)
Total
b. What percentage of receipts does the applicant derive from internet-based online job boards?
3. a. Does the applicant use a contract with all clients?
b. If "Yes" to 3a, does the contract stipulate who is responsible for background checks of candidates for placement?
c. If "Yes" to 3a, does the contract have a hold harmless or indemnification clause in the applicant's favor?
d. If "Yes" to 3a, does the contract have a non-binding arbitration clause for dispute resolution?
4. a. Does the applicant provide background checks on any candidates for placement?
b. If "Yes" to 4a, does the applicant subcontract background checks to another party?
c. If "Yes" to 4b, does the contract have a hold harmless or indemnification clause in the applicant's favor?
5. What percentage of the applicant's gross receipts are derived from placements with salaries greater than \$250,000?
6. Percentage of placements by type:
Chief executive officers
Chief financial officers
Other management & executives
Office-based professionals (non-legal, non-financial)
Clerical
Data processors
Information technology, non-financial office applications
Information technology, security
Information technology, financial office applications
Information technology, CAD/CAM
Information technology, military & weapons
Information technology, other
Architects/Engineers
Accountants/Bookkeepers/Payroll
Financial advisors
Lawyers
Doctors/Nurses
Nannies
Police/Security
Light industrial
Other (specify)
Other (specify)
Other (specify)
Total

It is understood this supplement becomes part of application for business errors and omissions liability, and is utilized to develop information unique to the operations of the applicant.

Signature: (Principal, Partner or Officer) Title: Date:
Print name:

This document does not amend, extend or alter the coverage afforded by the Policy. For a complete understanding of any insurance you purchase, you must first read your Policy, Declaration Page and any Endorsements and discuss them with your Broker. A specimen policy is available from an Agent of the Company. Your actual Policy Conditions may be amended by Endorsement or affected by State Laws.