

OUR STUDENTS SAY IT BEST!

We like to think that our College Help Program is unlike any other because of the hands-on experience you will gain while working at USLI.



"The College Help Program has been a key factor in my professional development. I will take these skills along with me throughout my entire career. There are so many educational opportunities and insightful coaching

that goes on daily and it pushes me to constantly develop my expertise. I look forward to continuing my growth and career here at USLI and I'm grateful for the opportunity to be a part of the program."

- Emma, Cabrini University



"Over the past four summers, USLI has prepared me for a career in the business world. The company has provided me with the tools to enhance my skillset as well as personal development opportunities for students

with the impetus to succeed. Their people-first culture has cultivated an environment that optimizes success and teamwork, something I have never experienced at another job."

- Christian, Pennsylvania State University



"I began working with USLI my freshman year of college and have deeply enjoyed my time here. The USLI College Help Program has allowed me to grow in my understanding of the industry, customer service and the

professional work environment. The responsibilities and tasks I work on each day challenge me and fulfill my desire to contribute to USLI as a company. I am very happy to work alongside an amazing group of people at USLI and I would recommend this job to anyone!"

- Natasha, Peirce College



"I began working with USLI my freshman year of college and have deeply enjoyed my time here. The USLI College Help Program has allowed me to grow in my understanding of the industry, customer service and the professional work environment. The responsibilities and tasks I work on each day challenge me and fulfill my desire to contribute to USLI as a company. I am very happy to work alongside an amazing group of people at USLI and I would recommend this job to anyone!"

- Phil, St. Mary's College of California



"One of my favorite aspects of working at USLI is our #4 goal which is to "Make our people feel #1," and that is exactly how I've felt since my first day of working here. At USLI, the contributions of every community member are highly valued

and no one is made to feel inferior to another, but rather that we are all individual parts of a team that come together to reach a common goal. During my time as college help, I have had the opportunity to explore the insurance industry in a friendly environment and to participate in personal development classes that provide me with the skills necessary to grow as a successful student, employee and professional."

- Ashley, Temple University



"I found USLI at a Career Fair and within the first few minutes of talking to the employees, I knew it was a great company to work for. I was lucky enough to earn a position as an Underwriting College Help for the Midwest Commercial Lines Team. I not

only learn about underwriting and aspects of the insurance industry, but also how to become a better employee and person. The people around me provide a great atmosphere that makes coming to work easy."

- Brett, North Central College

For more information, contact:

KATE MULVEY

College Student Program - Team Leader

kmulvey@usli.com

888-523-5545, ext. 2568



**HOW
WILL**



**UNLEASH
YOUR FULL
POTENTIAL?**



WHAT IS IT LIKE TO WORK AT USLI?

At USLI, we have a variety of different teams you can join. We are a small insurance company with student positions at our main campus just outside of Philadelphia in nearby Wayne, PA, as well as our branch offices in Austin (TX), Mission Viejo and San Ramon (CA), Oak Brook (IL), as well as Mississauga (ON). We prefer that you take advantage of what USLI has to offer! Inquire about our long-term opportunities, in which you can work at USLI throughout your college career.



LOOKING FOR A GREAT OPPORTUNITY TO GAIN PROFESSIONAL EXPERIENCE?

The **USLI College Help Program** connects students to a variety of opportunities at our company. We employ around 120 college students year-round and approximately 150 during the summer. Our goal is to provide students with meaningful work experiences that prepare them for their next professional step, as well as the chance to explore a career in the insurance industry. Our Educational Assistance Plan also helps students earn tax-exempt dollars to pay down their student loans as they work.

Benefits for our students:

- ▶ Competitive hourly wage
- ▶ On-site professional development courses designed specifically for students
- ▶ Opportunity to build your resume
- ▶ On-site fitness center
- ▶ Free lunch
- ▶ No dress code

Apply today at:

USLI.COM/STUDENTS

WHAT TEAM FITS YOU BEST?

ACCOUNTING (ACCOUNTS RECEIVABLE TEAM): Set up policies for direct collection by creating a cover letter/bill detailing why money is owed and print out all appropriate documentation in order to back up our request for payment. Note when the status in collection changes, such as a policy being moved to regular collection with our collection agency.

ACTUARIAL: Assist with rate filings support, gather data and adhoc data analysis and oversee production of ongoing monitors, such as Premium and Loss Report Pivot Tables, loss ratio triangles and ultimate loss ratio projection spreadsheets.

CANCELLATIONS: Issue premium increase and non-payment of premium notices in accordance with state regulations and policy language. Review premium finance cancellations to verify that proper compliance has been met.

CLAIMS: Assist the Claims team to process expense payments, take claim information over the phone, handle special projects as they arise and process flash drive requests.

COMPLIANCE: Maintain company appointments of customers, process and maintain database of consumer licenses, assist customers with issues relating to licensing and appointments, provide system support and perform special projects as assigned.

FACILITIES: Emptying workstation trash and recycling and bringing items to outside dumpsters.

GRAPHICS AND SOCIAL MEDIA: Produce a myriad of print and online campaign materials, ranging from posters, flyers, banners, email messages, Web pages, applications and more.

INSTANT PHONE QUOTE: Assist the underwriting team by answering and distributing calls from customers, assigning electronic quotes to the underwriters, creating reports for leadership and compiling training manuals for new team members.

INSURED INSTANT QUOTE: Support the Underwriting and Business Development teams by making our web quoting systems come to life for our customers. Students will make outbound calls to point people in the customers' offices.

IT INFRASTRUCTURE: Setup user profiles and move computers from desk to desk, image computers, answer the service desk line, research and troubleshoot desktop hardware and software issues, as well as update the customer database.

IT PROGRAMMING: Work with a selected development group in a team environment and complete discrete projects to support the enhancement or creation of new insurance systems. Students will learn Object Oriented Design, Agile, Javascript, C#, VB.NET, ASP.NET, HTML, jQuery, MVC, WPF, AnjularJS, MS SQL Server, Windows 7/8, Team Foundation Server and MS Visual Studio.

POLICY ISSUANCE: Perform data entry and documentation of policy information, and handle customer inquiries and service issues as well as process non-monetary changes to policies.

POLICY SERVICES: Review and process insurance policies/ mid-term endorsements and provide clerical support to Underwriting and Claims teams. Other tasks include scanning, importing electronically and filing documents, reviewing policyholder questionnaires, distributing mail and performing data entry.

SALES AND MARKETING: Perform web research and reverse marketing tactics to find the best prospects in a given region. Help expand and maintain our prospect database and keep track of sales results to ensure we are maximizing efforts.

UNDERWRITING: Participate in various product training with underwriters, input data into quoting system, conduct internet searches to research a variety of products as well as create daily reports using Pivot Tables and summarize the results.

UNDERWRITING ASSISTANT: Provide support to the underwriting teams by binding, processing and servicing new and renewal business within team service standards. Maintain proper follow up with customers and underwriters in accordance with team guidelines.

UNDERWRITING AUDIT: Preparing rate/rule and form filings in the online regulatory platform used for submissions to state insurance departments. Students may also be asked to prepare a variety of reports using Microsoft Word and Excel.

UNDERWRITING TECHNOLOGY: Reviewing business specifications while gaining practical knowledge of the insurance industry, learning to interpret and execute test plans and reporting results to the team while working in an Agile SCRUM team environment.

