



Specified Professions Professional Liability Product

EMPLOYMENT AGENCY SUPPLEMENT

1. Name of applicant:
2. Receipts:
a. Percentage of receipts generated by:
Retained permanent placements/Executive search services %
Contingency permanent placements/Executive search services %
Temporary placements %
Employee leasing/Professional employer organization %
Other (please specify) %
Total 100%
b. What percentage of receipts does the applicant derive from internet-based online job boards? %
3. a. Does the applicant use a contract with all clients? [] Yes [] No
b. If "Yes" to 3a, does the contract stipulate who is responsible for background checks of candidates for placement? [] Yes [] No
c. If "Yes" to 3a, does the contract have a hold harmless or indemnification clause in the applicant's favor? [] Yes [] No
d. If "Yes" to 3a, does the contract have a non-binding arbitration clause for dispute resolution? [] Yes [] No
4. a. Does the applicant provide background checks on any candidates for placement? [] Yes [] No
b. If "Yes" to 4a, does the applicant subcontract background checks to another party? [] Yes [] No
c. If "Yes" to 4b, does the contract have a hold harmless or indemnification clause in the applicant's favor? [] Yes [] No
5. What percentage of the applicant's gross receipts are derived from placements with salaries greater than \$250,000? %
6. Percentage of placements by type:
Chief executive officers % Architects/Engineers %
Chief financial officers % Accountants/Bookkeepers/Payroll %
Other management & executives % Financial advisors %
Office-based professionals (non-legal, non-financial) % Lawyers %
Clerical % Doctors/Nurses %
Data processors % Nannies %
Information technology, non-financial office applications % Police/Security %
Information technology, security % Light industrial %
Information technology, financial office applications % Other (specify) %
Information technology, CAD/CAM % Other (specify) %
Information technology, military & weapons % Other (specify) %
Information technology, other % Total 100%

It is understood this supplement becomes part of application for business errors and omissions liability, and is utilized to develop information unique to the operations of the applicant.

Signature: (Principal, Partner or Officer) Title: Date:
Print name:

This document does not amend, extend or alter the coverage afforded by the Policy. For a complete understanding of any insurance you purchase, you must first read your Policy, Declaration Page and any Endorsements and discuss them with your Broker. A specimen policy is available from an Agent of the Company. Your actual Policy Conditions may be amended by Endorsement or affected by State Laws.